

The Midway ISD Music Enrichment Program Parent / Instructor Information Sheet

Thank you for your interest in enrolling your child in the Music Enrichment Program (MEP). This program is an enrichment program for our fine arts offerings and will enhance the education of our students and the success of the fine arts programs. Participation in this program is completely voluntary and will have no direct bearing on selection to honor organizations in the band, choir or orchestra.

Please take a moment to read the program information included below. If you have any further questions, your child's music teacher will be happy to answer them.

Policies and Procedures

General Information

- Enrichment lessons are available to any student participating in a grade 6-12 music course in Midway ISD.
- The MISD Music Enrichment Program is administered by the Fine Arts Coordinator and the MISD music staff.
- The enrichment teachers will be recruited, interviewed and recommended by MISD music teachers.

Enrollment and Lessons

- All students who participate in the program must first complete an application form with the signature of a parent/guardian. These forms are available online or from the Fine Arts Office or a MISD music teacher.
- Lessons are taught in practice rooms and classrooms of schools during music classes, lunch hour and before or after school. No lessons will be scheduled during a student's academic classes.
- Students provide all instructional materials (books, music, etc.)

Fees and Payment

- The private lesson fee is \$17.00 per half-hour lesson. Fees are paid directly to Music Enrichment Teachers (MET).
- Students are expected to pay one month's worth of lessons (4) in advance at the time of the first lesson each month
- The METs are allowed to set their own attendance policy as long as it adheres to the following:
Excused absences will be made up or a credit given as determined by the MET. Excused absences will consist of, but not be limited to school sponsored trips, sickness (with proper notice), school testing, school change of scheduling, circumstances out of the student's control (fire alarm, school bus late, etc.)
- Students are expected to notify music enrichment teachers at least 24 hours in advance of missing a scheduled lesson. The teacher and/or supervising director may make exceptions in the event of sudden illness or emergency. The MET may provide make up lessons subject to agreement with the student, parents, and school director.
- Unexcused absences will not be refunded or made up by the teacher. The teacher will be paid for the lesson time. Unexcused absences will consist of, but not limited to forgetting about lessons, un-notified absences (sickness, trips, etc.) or choosing to do another activity during scheduled lesson time. METs are not required to give make up lessons, so students should be encouraged not to miss unnecessarily.
- Students are encouraged to commit to at least one full semester of study, but may discontinue lessons with a four week notice and the approval of the music teacher. A student may be dropped by an instructor, with approval of the supervising director, for excessive absences, failure to make satisfactory progress or unacceptable behavior.
- METs and students will both be required to make every effort to keep appointed lesson times. At times METs will be absent. Lessons missed by the MET will not be charged. A MET's time may be limited as to instruction hours so make up lessons will be at the discretion of the MET.
- Teachers will be strongly urged to temporarily postpone a student's lessons if a student is behind in payments for more than 2 lessons until that account is caught up to date.

Student Registration for Music Enrichment Instruction

I would like for my child to participate in the Music Enrichment Program of the Midway Independent School District by taking _____ lessons. I understand that:

(Instrument type or voice)

- Lessons are charged at a flat rate of \$17.00 per lesson payable to the Music Enrichment Teacher.
- Lessons (4) will be paid for in advance at the time of the first lesson each month.
- Students provide all instructional materials (books, music, etc.)
- Students are expected to notify private instructors at least 24 hours in advance of missing a scheduled lesson. The instructor and/or school director may make exceptions in the event of sudden illness or emergency. The instructor may provide make up lessons subject to agreement with the students and parents. Unexcused absences will not be made up and no refund will be made. See Parent Information for more information.
- Students are encouraged to commit to at least one full semester of study, but may discontinue lessons with a four week notice and the approval of the music teacher. A student may be dropped by an instructor, with approval of the school director, for excessive absences, failure to make satisfactory progress or unacceptable behavior.

WAIVER OF LIABILITY OF MIDWAY INDEPENDENT SCHOOL DISTRICT PARENT/LEGAL GUARDIAN AND STUDENTS 18 YEARS OR OLDER

I am the parent or legal guardian of the student named below, or a student eighteen (18) years or older, who desires to receive music instruction from the MISD Music Enrichment Program. I understand that the music instructors and volunteers are not employees or volunteers of the Midway Independent School District. I agree to hold harmless the Midway Independent School District, its employees, agents, representatives, and Board of Trustees from and against any and all claims, causes of action, damages, losses, and expenses, including attorney's fees, arising out of or resulting from participation by the student named below in the MISD Music Enrichment Program.

Signature of Parent/Legal Guardian

Signature of Student 18 years or older

Printed Name

Printed Name of Student

Address

City

Zip

Home Telephone

Work telephone for parents

Date

Music Class Period Time: _____ - _____

To be filled out by Music Enrichment Instructor

Instructor's Name _____ School where lesson is taught: RVIS / WGIS / MMS / MHS
(circle one)

Please return this registration form to your student's Midway ISD music teacher. This form is to be kept on file with Midway ISD music teacher. Payment will be made directly to the teacher on the first lesson.